

**LIQUOR ACT**  
R-038-2023  
Registered with the Chief Legislative Counsel  
2023-11-27

**LIQUOR REGULATIONS, amendment**

The Minister, under sections 11 and 54 of the *Liquor Act* and every enabling power, makes the annexed amendments to the *Liquor Regulations*.

1. **These regulations amend the *Liquor Regulations, R.R.N.W.T. 1990,c.L-34*.**
2. **Section 1 is amended by adding the following definitions in alphabetical order:**  
  
"low alcohol content liquor" means
  - (a) beer, and
  - (b) any other liquor with no more than 8% alcohol by volume;
3. **The following is added after section 3:**
  - 3.1. The Minister may, for the purposes of the Act,
    - (a) approve the forms that are described in Schedule A; and
    - (b) include on the forms any additional instructions for the benefit of those who are filling out the forms.
4. **Subsection 4(1) is amended by replacing "Form I" with "Form 1".**
5. **Section 5 is amended by replacing "Form 1" with "Form 1A".**
6. **Paragraph 8(a) is amended by replacing "Form 1A" with "Form 1B".**
7. **Subsection 9(1) is amended by replacing "Form 1B" with "Form 1C".**
8. **Subsection 11(2) is amended by adding "in Form 2 of Schedule A, and shall be" after "An application for a club licence shall be".**
9. **Paragraph 12(a) is amended by replacing "Form 2" with "Form 2A".**
10. **(1) Section 106**
  - (a) **is amended by adding "**, and only applies to the importation, not possession of, liquor" **after "unless stated otherwise", and**
  - (b) **is renumbered subsection 106(1).**

**(2) The following is added after subsection 106(1):**

(2) A liquor import permit may be issued for

- (a) wine;
- (b) low alcohol content liquor; and
- (c) no more than 7 litres total of any liquor that is not wine or low alcohol content liquor.

(3) Despite paragraph 2(c), a liquor import permit may be issued for more than 7 litres total of any liquor that is not wine or low alcohol content liquor if

- (a) the liquor is imported in conjunction with a special occasion permit;
- (b) the liquor is imported by sealift by common marine carrier; or
- (c) a licensed premises is importing the liquor with authorization from the Board.

(4) Unless a liquor import permit is issued under subsection (3),

- (a) only one liquor import permit may be issued to a person per day; and
- (b) only one liquor import permit may be used per import of liquor.

**11. The following provisions are amended by replacing "Form 1" and "Form 1A", wherever they appear, with "Form 18":**

- (a) **section 118;**
- (b) **section 119;**
- (c) **section 127;**
- (d) **section 128.**

**12. Schedule A is amended by repealing and replacing Forms 1 to 17 with the descriptions of Forms 1 to 18 in the Schedule to these regulations.**

## SCHEDULE

### FORM 1

*(Subsection 4(1))*

#### PRELIMINARY APPLICATION FOR A COMMERCIAL LICENCE

1. The form for the preliminary application for a commercial license must
  - (a) provide for the following information to be entered:
    - (i) the type of license being applied for,
    - (ii) the name and address of the applicant,
    - (iii) the business type of the applicant, which may include sole proprietorship, co-ownership, private corporation, public corporation, partnership or society,
    - (iv) if the applicant's business type is a partnership or co-ownership, the details of any partnership or co-ownership agreement, including
      - (A) the name of each partner or co-owner,
      - (B) the investment of each partner or co-owner, and
      - (C) the proportion of profit distribution for each partner or co-owner,
    - (v) if the applicant's business type is a society,
      - (A) the name of the society, and
      - (B) the following information about each officer and director:
        - (a) name, address and date of birth,
        - (b) office held,
        - (c) date of appointment,
    - (vi) if the applicant's business type is a corporation,
      - (A) the name of the corporation,
      - (B) the date of incorporation,
      - (C) whether the corporation is public or private, and
      - (D) the number of common and preferred shares authorized and issued and whether any preferred shares have voting rights,
    - (vii) if the applicant's business type is a corporation, the following information about each officer, director or shareholder owning more than 5% of the stock:
      - (A) name, address and date of birth,
      - (B) place of birth,
      - (C) office held,
      - (D) shares held,
    - (viii) the name and address of the establishment where the licensed premises will be located,
    - (ix) if the applicant is a tenant of the establishment,
      - (A) the name and address of the owner of the establishment,
      - (B) the annual rent, and
      - (C) the expiry date of the lease agreement,

- (x) whether the applicant has ever applied for a licence to sell liquor elsewhere in Canada, and if so, where,
- (xi) the amount of own capital invested or to be invested,
- (xii) the amount of borrowed capital invested or to be invested, and
  - (A) the name of the lenders,
  - (B) the amount of the loans, and
  - (C) particulars of any repayment agreements,
- (xiii) if the preliminary application is for a cocktail lounge licence,
  - (A) whether meals will be served on the licensed premises, and
  - (B) if meals will not be served on the licensed premises, whether meals will be served within the establishment where the licensed premises will be located,
- (xiv) if the preliminary application is for a dining room licence,
  - (A) whether the dining room will be operated directly by the applicant, and
  - (B) if the dining room is not operated directly by the applicant, the name and address of the lease holder,
- (xv) if the preliminary application is for an off-premises licence, other types of liquor licenses or permits held and their premises, if applicable;
- (b) if the preliminary applicant is a corporation, require the inclusion of
  - (i) a copy of the territorial, provincial or federal charter, and
  - (ii) if the corporation is incorporated outside of Nunavut, evidence that it is registered in Nunavut;
- (c) if the preliminary application is for a dining room licence and the dining room is not operated directly by the applicant, require the inclusion of any financial and management agreement between the applicant and the lease holder;
- (d) require the inclusion of a Canadian criminal record check of the applicant, which includes record checks of all owners, partners or officers, as the case may be, dated no more than three months before the day the preliminary application is submitted; and
- (e) include a sworn or solemnly affirmed affidavit of the applicant
  - (i) indicating that the statements contained in the preliminary application are true,
  - (ii) indicating that the person signing the affidavit
    - (A) is the applicant,
    - (B) has attained the age of 19 years and
    - (C) is not disqualified under the Act and its regulations from holding a liquor licence, and
  - (iii) that provides for the signature and date of signature of the applicant to be entered.

FORM 1A

(Section 5)

APPLICATION FOR A COMMERCIAL LICENCE

1. The form for the application for a commercial license licence must
  - (a) provide for the following information to be entered:
    - (i) the type of licence being applied for,
    - (ii) the name and address of the applicant,
    - (iii) the business type of the applicant, which may include sole proprietorship, co-ownership, private corporation, public corporation, partnership or society,
    - (iv) if the applicant's business type is a partnership or co-ownership, the details of any partnership or co-ownership agreement, including
      - (A) the name of each partner or co-owner,
      - (B) the investment of each partner or co-owner, and
      - (C) the proportion of profit distribution for each partner or co-owner,
    - (v) if the applicant's business type is a society,
      - (A) the name of the society, and
      - (B) the following information about each officer and director:
        - (a) name, address and date of birth,
        - (b) office held,
        - (c) date of appointment,
    - (vi) if the applicant's business type is a corporation,
      - (A) the name of the corporation,
      - (B) the date of incorporation,
      - (C) whether the corporation is public or private, and
      - (D) the number of common and preferred shares authorized and issued and whether any preferred shares have voting rights,
    - (vii) if the applicant's business type is a corporation, the following information about each officer, director or shareholder owning more than 5% of the stock:
      - (A) name, address and date of birth,
      - (B) place of birth,
      - (C) office held,
      - (D) shares held,
    - (viii) the name and address of the establishment where the licensed premises will be located;
    - (ix) if the applicant is a tenant of the establishment,
      - (A) the name and address of the owner of the establishment,
      - (B) the annual rent, and
      - (C) the expiry date of the lease agreement,
    - (x) whether the applicant has ever applied for a licenced to sell liquor elsewhere in Canada, and if so, where,

- (xi) the amount of own capital invested or to be invested,
- (xii) the amount of borrowed capital invested or to be invested, and
  - (A) the name of the lenders,
  - (B) the amount of the loans, and
  - (C) particulars of any repayment agreements,
- (xiii) if the application is for a cocktail lounge license,
  - (A) whether meals will be served on the licensed premises, and
  - (B) if meals will not be served on the licensed premises, whether meals will be served within the establishment where the licensed premises will be located,
- (xiv) if the application is for a dining room licence,
  - (A) whether the dining room will be operated directly by the applicant, and
  - (B) if the dining room is not operated directly by the applicant, the name and address of the lease holder,
- (xv) if the application is for an off-premises licence, other types of liquor licenses or permits held and their premises, if applicable;
- (b) if the applicant is a corporation, require the inclusion of
  - (i) a copy of the territorial, provincial or federal charter, and
  - (ii) if the corporation is incorporated outside of Nunavut, evidence that it is registered in Nunavut,
- (c) if the application is for a dining room licence and the dining room is not operated directly by the applicant, require the inclusion of any financial and management agreement between the applicant and the lease holder,
- (d) require the inclusion of a Canadian criminal record check of the applicant, which includes record checks of all owners, partners or officers, as the case may be, that is dated no more than three months before the day the application is submitted;
- (e) require the inclusion of the documents required under section 6 of the regulations; and
- (f) include a sworn or solemnly affirmed affidavit of the applicant
  - (i) indicating that the statements contained in the preliminary application are true,
  - (ii) indicating that the person signing the affidavit
    - (A) is the applicant,
    - (B) has attained the age of 19 years, and
    - (C) is not disqualified under the Act and its regulations from holding a liquor licence, and
  - (iii) that provides for signature and date of signature of the applicant to be entered.

FORM 1B

(Section 8)

APPLICATION FOR THE RENEWAL OF A COMMERCIAL LICENCE

1. The form for the application for the renewal of a commercial license must
  - (a) provide for the following information to be entered:
    - (i) the type of license being renewed,
    - (ii) the name and address of the applicant,
    - (iii) the business type of the applicant, which may include sole proprietorship, co-ownership, private corporation, public corporation, partnership or society,
    - (iv) if the applicant's business type is a partnership or co-ownership, the details of any partnership or co-ownership agreement including
      - (A) the name of each partner or co-owner,
      - (B) the investment of each partner or co-owner, and
      - (C) the proportion of profit distribution for each partner or co-owner,
    - (v) if the applicant's business type is a society,
      - (A) the name of the society, and
      - (B) the following information about each officer and director:
        - (a) name, address and date of birth,
        - (b) office held,
        - (c) date of appointment,
    - (vi) if the applicant's business type is a corporation
      - (A) the name of the corporation,
      - (B) the date of incorporation,
      - (C) whether the corporation is public or private, and
      - (D) the number of common and preferred shares authorized and issued and whether any preferred shares have voting rights,
    - (vii) if the applicant's business type is a corporation, the following information about officers, directors or shareholders owning more than 5% of the stock:
      - (A) name, address and date of birth,
      - (B) place of birth,
      - (C) office held,
      - (D) shares held,
    - (viii) the name and address of the establishment where the licensed premises is located,
    - (ix) if the applicant is a tenant of the establishment,
      - (A) the name and address of the owner of the establishment,
      - (B) the annual rent, and
      - (C) the expiry date of the lease agreement,
    - (x) whether the applicant has ever applied for a licence to sell liquor elsewhere in Canada, and if so, where,
    - (xi) the amount of own capital invested or to be invested,

- (xii) the amount of borrowed capital invested or to be invested, and
  - (A) the name of the lenders,
  - (B) the amount of the loans, and
  - (C) the repayment agreements,
- (xiii) if the application is for the renewal of a cocktail lounge license,
  - (A) whether meals will be served on the licensed premises, and
  - (B) if meals will not be served on the licensed premises, whether meals will be served within the establishment where the licensed premises is located,
- (xiv) if the application is for the renewal of a dining room licence,
  - (A) whether the dining room will be operated directly by the applicant, and
  - (B) if the dining room is not operated directly by the applicant, the name and address of the lease holder,
- (xv) if the application is for the renewal of an off-premises licenses, the other type of liquor licenses or permits held and their premises, if applicable;
- (b) if the applicant is a corporation, require the inclusion of
  - (i) a copy of the territorial, provincial or federal charter, and
  - (ii) if the corporation is incorporated outside of Nunavut, evidence that it is registered in Nunavut
- (c) if the application is for the renewal of a dining room licence and the dining room is not operated directly by the applicant, require the inclusion of any financial and management agreement between the applicant and the lease holder;
- (d) require the inclusion of a Canadian criminal record check of the applicant, which includes record checks of all owners, partners or officers, as the case may be, that is dated no more than three months before the day the application is submitted ;
- (e) require the inclusion of the documents required under paragraphs 8(b) and (c) of the regulations; and
- (f) include a sworn or solemnly affirmed affidavit of the applicant
  - (i) indicating that the statements contained in the application are true,
  - (ii) indicating that the person signing the affidavit
    - (A) is the applicant,
    - (B) has attained the age of 19 years, and
    - (C) is not disqualified under the Act and its regulations from holding a liquor licence, and
  - (iii) provides for signature and date of signature of the applicant to be entered.



FORM 1C

*(Subsection 9(1))*

APPLICATION FOR THE TRANSFER OF A COMMERCIAL LICENCE

1. The form for the application for the transfer of a liquor license must
  - (a) provide for the following information to be entered:
    - (i) the type of license being transferred,
    - (ii) the name and address of the applicant,
    - (iii) the business type of the applicant, which may include sole proprietorship, co-ownership, private corporation, public corporation, partnership or society,
    - (iv) if the applicant's business type is a partnership or co-ownership, the details of any partnership or co-ownership agreement including
      - (A) the name of each partner or co-owner,
      - (B) the investment of each partner or co-owner, and
      - (C) the proportion of profit distribution for each partner or co-owner,
    - (v) if the applicant's business type is a society,
      - (A) the name of the society, and
      - (B) the following information about each officer and director:
        - (a) name, address and date of birth,
        - (b) office held,
        - (c) date of appointment,
    - (vi) if the applicant is a corporation,
      - (A) the name of the corporation,
      - (B) the date of incorporation,
      - (C) whether the corporation is public or private, and
      - (D) the number of common and preferred shares authorized and issued and whether any preferred shares have voting rights,
    - (vii) if the applicant is a corporation, the following information about officers, directors and shareholders owning more than 5% of the stock:
      - (A) name, address and date of birth,
      - (B) place of birth,
      - (C) office held,
      - (D) shares held,
    - (viii) the name and address of the establishment where the licensed premises is located,
    - (ix) if the applicant is a tenant of the establishment,
      - (A) the name and address of the owner of the establishment,
      - (B) the annual rent, and
      - (C) the expiry date of the lease agreement,
    - (x) whether the applicant has ever applied for a licence to sell liquor elsewhere in Canada, and if so, where,
    - (xi) the amount of own capital invested or to be invested,

- (xii) the amount of borrowed capital invested or to be invested, and
  - (A) the name of the lenders,
  - (B) the amount of the loans, and
  - (C) particulars of the repayment agreements,
- (xiii) if the application is for the transfer of a cocktail lounge license,
  - (A) whether meals will be served on the premises, and
  - (B) whether meals will be served within the establishment,
- (xiv) if the application is for the transfer of a dining room licence,
  - (A) whether the dining room will be operated directly by the applicant, and
  - (B) if the dining room is not operated directly by the applicant, the name and address of lease holders and particulars of the financial and management agreements,
- (xv) if the application is for the transfer of an off-premises licence, the other types of liquor licenses or permits held and their premises, if applicable;
- (b) if the applicant is a corporation, require the inclusion of
  - (i) a copy of the territorial, provincial or federal charter, and
  - (ii) if the corporation is incorporated outside of Nunavut, evidence that it is registered in Nunavut;
- (c) if the application is for the transfer of a dining room licence and the dining room is not operated directly by the applicant, require the inclusion of any financial and management agreement between the applicant and the lease holder;
- (d) require the inclusion of a Canadian criminal record check of the applicant, which includes record checks of all owners, partners or officers, as the case may be, that is dated no more than three months before the day the application is submitted; and
- (e) include an sworn or solemnly affirmed affidavit of the applicant
  - (i) indicating that the statements contained in the application are true,
  - (ii) indicating that the person signing the affidavit
    - (A) is the applicant named in the application,
    - (B) has attained the age of 19 years; and
    - (C) is not disqualified under the Act and regulations from holding a liquor licence, and
  - (iii) provides for signature and date of signature of the applicant to be entered.

FORM 2

*(Subsection 11(2))*

APPLICATION FOR A NON-COMMERCIAL LICENCE (CLUB LICENCE)

1. The form for the application for a club licence must
  - (a) provide for the following information to be entered:
    - (i) the club name and address,
    - (ii) the main office address,
    - (iii) a description and location of the premises of the club where liquor will be sold,
    - (iv) the date of incorporation of the club,
    - (v) the name and position of the chief executive officer,
    - (vi) the name of the club secretary,
    - (vii) the year the licensed premises will operate or, if operating seasonally, the dates of operation;
  - (b) require the inclusion of
    - (i) a copy of the territorial, provincial or federal charter,
    - (ii) if the corporation is incorporated outside of Nunavut, evidence that it is registered in Nunavut,
    - (iii) documents required under subsection 11(2) of the regulations,
    - (iv) a Canadian criminal record check of every officer that is dated no more than three months before the day the application is submitted; and
  - (c) include a sworn or solemnly affirmed affidavit of the applicant
    - (i) indicating that the statements contained in the application are true,
    - (ii) indicating that the application has been approved by the Board of Directors or the Executive of the club, and
    - (iii) that provides for the following information to be entered:
      - (A) the signatures of the president and secretary of the club,
      - (B) the date and place of the signatures.

FORM 2A

(Section 12)

APPLICATION FOR RENEWAL OF A NON-COMMERCIAL LICENCE (CLUB LICENCE)

1. The form for the application for the renewal of club licence must
  - (a) provide for the following information to be entered:
    - (i) the club name and address,
    - (ii) the main office address,
    - (iii) a description and location of the premises of the club where liquor will be sold,
    - (iv) the date of incorporation of the club,
    - (v) the name and position of the chief executive officer,
    - (vi) the name of the secretary,
    - (vii) the year or seasons that the licensed premises will operate;
  - (b) require the inclusion of
    - (i) a copy of the territorial, provincial or federal charter,
    - (ii) if the corporation is incorporated outside of Nunavut, evidence that it is registered in Nunavut,
    - (iii) documents required under paragraph 12(b) of the regulations,
    - (iv) a Canadian criminal record check of every officer that is dated no more than three months before the day the application is submitted; and
  - (c) include a sworn or solemnly affirmed affidavit of the applicant
    - (i) indicating that the statements contained in the renewal application are true,
    - (ii) indicating that the renewal application has been approved by the Board of Directors or the Executive of the club, and
    - (iii) that provides for the following information to be entered:
      - (A) the signatures of the president and secretary of the club,
      - (B) the date and place of the signatures.

FORM 3

*(Section 14)*

NOTICE OF APPLICATION FOR A LICENCE

1. The form for the notice of application for a licence must set out
  - (a) the name and community of the applicant;
  - (b) the name and location of the establishment where the licensed premises will be located;
  - (c) the following information for each class of licence that has been applied for:
    - (i) the type of licence,
    - (ii) the location of the licensed premises within the establishment,
    - (iii) the maximum seating capacity of the licensed premises; and
  - (d) the deadline for filing written objections with the Board.

FORM 4

APPLICATION FOR A NON-COMMERCIAL LICENCE (CANTEEN LICENCE)

1. The form for the application for a canteen licence must
  - (a) provide for the following information to be entered:
    - (i) the name, rank, unit, station and signature of the Commanding Officer making the application,
    - (ii) a list of the canteens and messes under the Commanding Officer's control where liquor will be sold and consumed,
    - (iii) a description of how the profits from the sale of liquor will be used,
    - (iv) the date of the application; and
  - (b) require the inclusion of a copy of the rules and regulations under which the licence holder will conduct the purchase, sale and consumption of liquor.

FORM 5

APPLICATION FOR A NON-COMMERCIAL LICENCE (SPECIAL LICENCE)

1. The form for the application for a special licence must
  - (a) provide for the following information to be entered:
    - (i) the name of the applicant and their position in the company,
    - (ii) the company name and location,
    - (ii) the area under the control of the applicant where liquor will be sold and consumed,
    - (iv) a description of how the profits from the sale of liquor will be used,
    - (v) the date and signature of the applicant; and
  - (b) require the inclusion of a copy of the rules and regulations under which the licence holder will conduct the purchase, sale and consumption of liquor with the form.

FORM 6A

(Sections 59 and 60)

PRELIMINARY APPLICATION, APPLICATION AND APPLICATION FOR RENEWAL OF  
AN AIRCRAFT LICENCE

1. The forms for the preliminary application, application and application for renewal of an aircraft license must
  - (a) provide for the following information to be entered:
    - (i) the name and address of the applicant,
    - (ii) the address of the applicant's main office,
    - (iii) the airline routes that the licence will apply to,
    - (iv) the business type of the applicant,
    - (v) if the applicant's business type is a partnership or co-ownership, the details of any partnership or co-ownership agreement including
      - (A) the name of each partner or co-owner,
      - (B) the investment of each partner or co-owner, and
      - (C) the proportion of profit distribution for each partner or co-owner,
    - (vi) if the applicant is a corporation,
      - (A) the name of the corporation,
      - (B) the date of incorporation,
      - (C) whether the company is public or private,
      - (D) the number of common and preferred shares authorized and issued and whether any preferred shares have voting rights, and
      - (E) the following information about officers, directors and shareholders owning more than 5% of the stock:
        - (I) name, address and date of birth,
        - (II) place of birth,
        - (III) office held,
        - (IV) shares held;
  - (b) if the applicant is a corporation, require the inclusion of
    - (i) a copy of the territorial, provincial or federal charter, and
    - (ii) if the corporation is incorporated outside of Nunavut, evidence that it is registered in Nunavut;
  - (c) require the inclusion of a Canadian criminal record check of the applicant, which includes record checks of all owners, partners or officers, as the case may be, that is dated no more than three months before the day the application is submitted; and
  - (d) include a sworn or solemnly affirmed affidavit of the applicant
    - (i) indicating that the statements in the application are true, and
    - (ii) that provides for the following information to be entered:
      - (A) name and location of the company,
      - (B) date and place of signatures of the president and secretary.



FORM 6B

(Sections 59 and 60)

PRELIMINARY APPLICATION, APPLICATION AND APPLICATION FOR RENEWAL OF  
A SHIP LICENCE

1. The forms for the preliminary application, application and application for renewal of a ship licence must
- (a) provide for the following information to be entered:
    - (i) the name and address of the applicant,
    - (ii) the address of applicant's main office,
    - (iii) the shipping routes that the licence will apply to,
    - (iv) the business type of the applicant,
    - (v) if the applicant's business type is a partnership or co-ownership, the details of any partnership or co-ownership agreement including
      - (A) the name of each partner or co-owner,
      - (B) the investment of each partner or co-owner, and
      - (C) the proportion of profit distribution for each partner or co-owner,
    - (vi) if the applicant is a corporation,
      - (A) the name of the corporation,
      - (B) the date of incorporation,
      - (C) whether the company is public or private,
      - (D) the number of common and preferred shares authorized and issued and whether any preferred shares have voting rights, and
      - (E) if the applicant is a corporation, the following information about officers, directors and shareholders owning more than 5% of the stock:
        - (I) name, address and date of birth,
        - (II) place of birth,
        - (III) office held,
        - (IV) shares held;
  - (b) if the applicant is a corporation, require the inclusion of
    - (i) a copy of the territorial, provincial or federal charter, and
    - (ii) if the corporation is incorporated outside of Nunavut, evidence that it is registered in Nunavut;
  - (c) require the inclusion of a Canadian criminal record check of the applicant, which includes record checks of all owners, partners or officers, as the case may be, that is dated no more than three months before the day the application is submitted; and
  - (d) include a sworn or solemnly affirmed affidavit of the applicant
    - (i) indicating that the statements in the application are true, and
    - (ii) that provides for the following information to be entered:
      - (A) name and location of the company,
      - (B) date and place of signatures of the president and secretary.

FORM 7

*(Sections 15 and 63)*

LIQUOR LICENCE

1. The form for a liquor license must provide for the following information to be entered:
  - (a) the name of the licence holder;
  - (b) the location of the licensed premises;
  - (c) the class of licence;
  - (d) the licence number;
  - (e) the date of issuance;
  - (f) the licensed hours of operation;
  - (g) the expiration date of the licence;
  - (h) the name and signature of the licensing officer.

FORM 8

(Section 104)

APPLICATION FOR A LIQUOR IMPORT PERMIT

1. The form for the application for a liquor import permit must
  - (a) include the following list of liquor items that may be imported and their prescribed fees:
    - (i) beer,
    - (ii) low alcohol content beverages, other than beer,
    - (iii) wine,
    - (iv) liquor that is not low content liquor or wine;
  - (b) include an indication that the fee payable is non-refundable;
  - (c) include information about the expiration date of a permit;
  - (d) provide for the following information to be entered:
    - (i) name, address and date of birth of the applicant,
    - (ii) the name of the community that the liquor will be imported to,
    - (iii) for each liquor item that is to be imported,
      - (A) the quantity of containers,
      - (B) the volume per container in millilitres,
      - (C) the total volume of each liquor item, in litres, and
      - (D) the fee payable for each liquor item, calculated based on the prescribed fee determined in accordance with Schedule C,
    - (iv) the total fee payable for all liquor items after tax,
    - (v) the name, signature and date of signature of the applicant,
    - (vi) the name, signature and date of signature of the permit issuer,
    - (vii) the permit number; and
  - (e) indicate that personal information on the form may be disclosed to a law enforcement agency for law enforcement purposes under the *Access to Information and Protection of Privacy Act*.

FORM 9

*(Section 108)*

LIQUOR IMPORT PERMIT

**1.** The form for a liquor import permit must provide for the following information to be entered:

- (a) the permit number;
- (b) the name of the permit holder;
- (b) the date of issuance;
- (e) the volume permitted to be imported for each of the following liquor items:
  - (i) beer,
  - (ii) wine,
  - (iii) low alcohol content liquor,
  - (iv) liquor that is not low content liquor or wine;
- (f) the expiration date of the permit;
- (g) the name, signature and date of signature of the permit issuer.

FORM 10

*(Section 104)*

APPLICATION FOR A WINE PERMIT

1. The form for the application for wine permit must provide for the following information to be entered:
  - (a) the name, address and date of birth of the applicant;
  - (b) the signature and date of signature of the applicant.

FORM 11

*(Section 108)*

WINE PERMIT

1. The form for a wine permit must provide for the following information to be entered:
  - (a) the name of the permit holder;
  - (b) the permit number;
  - (c) the date of issuance of the permit;
  - (d) the expiration date of the permit;
  - (e) the name and signature of the licensing officer.

FORM 12

*(Section 104)*

APPLICATION FOR A SPECIAL PERMIT

**1.** The form for the application for a special permit must provide for the following information to be entered:

- (a) the name, address and date of birth of the applicant;
- (b) the trade or profession of the applicant;
- (c) the company or unit of the applicant;
- (d) the signature and date of signature of the applicant.

FORM 13

*(Section 108)*

SPECIAL PERMIT

1. The form for a special permit must provide for the following information to be entered:
  - (a) the permit number;
  - (b) the provision of the Act that the permit is issued under;
  - (c) the name of the permit holder;
  - (d) the expiration date of the permit;
  - (e) the date and place of issuance of the permit;
  - (f) the name and signature of the permit issuer.



FORM 14

*(Sections 82 and 83)*

APPLICATION FOR AN ORDINARY PERMIT OR RESALE PERMIT

1. The form for the application for an ordinary permit or resale permit must
  - (a) provide for the following information to be entered:
    - (i) whether the application is for an ordinary or resale permit,
    - (ii) the name and address of the person, society or organization applying for the permit,
    - (iii) the name and official position of the person to whom the permit will be issued,
    - (iv) the type and location of the function that the permit will apply to,
    - (v) the maximum number of persons expected to attend the function,
    - (vi) the date and hours of the function;
  - (b) include a declaration
    - (i) indicating that the person signing the application will be present at the function and responsible for carrying out the terms and conditions stated in the permit , and
    - (ii) that provides for the signature and date of signature of the applicant to be included; and
  - (c) provide for the following information to be entered by the permit issuer if the application is approved:
    - (i) permit number,
    - (ii) the name, signature and date of signature of the permit issuer.

FORM 15

(Section 88)

ORDINARY PERMIT

1. The form for an ordinary permit must
  - (a) provide for the following information to be entered:
    - (i) the name and address of the permit holder,
    - (ii) if the permit holder is an organization, the name of the officer that the permit is issued to and their official position in the organization,
    - (iii) the name, address and, if applicable, the room of the premises where the liquor will be consumed,
    - (iv) the hours that the permit is valid,
    - (v) the expiration date of the permit,
    - (vi) the name and signature of the person that the permit is issued to,
    - (vii) the name, community, signature and date of signature of the permit issuer;
  - (b) indicate whether the fee has been paid;
  - (c) indicate that the permit is issued to the individual or organization on the understanding that the person whose signature appears on the permit, personally or on behalf of the organization, agrees to carry out all the terms and conditions in the permit; and
  - (d) list the following terms that apply to ordinary permits and indicate that the terms are in addition to those set out in the regulations:
    - (i) a person under the age of 19 years may attend a social function for which an ordinary permit has been issued, but may not consume liquor,
    - (ii) no liquor shall be sold directly or indirectly and no admission charged a function for which an ordinary permit has been issued,
    - (iii) the permit holder shall not permit liquor that is sold or served on the licensed premises to be removed from the premises,
    - (iv) the permit holder shall admit a peace officer or inspector to all parts of the licensed premises any time during the period commencing one hour before the start of licensed hours and ending one hour after the expiration of licensed hours,
    - (v) the permit shall be prominently displayed on the licensed premises,
    - (vi) no liquor shall be sold or served in a licensed premises to a person who is not entitled to consume liquor in the premises,
    - (vii) no liquor shall be sold or supplied in a licensed premises to a person who is apparently in an intoxicated condition,
    - (viii) no permit holder shall permit, in the licensed premises
      - (A) riotous, quarrelsome, violent or disorderly conduct,
      - (B) gambling,
      - (C) a slot machine or device used for gambling,

- (D) raffling of liquor, or
  - (E) a person in an intoxicated condition,
- (ix) where there is a surplus of liquor remaining after the expiry of the permit the permit holder may, within 24 hours after the expiry of the permit, transport the surplus, whether the package is opened or not, from the licensed premises to a place where he or she is permitted to possess and consume the liquor,
- (x) the permit is subject to immediate cancellation where in the opinion of a peace officer or an inspector, it appears that the permit holder is in breach of a provision of the Act or the regulations or a condition of this permit.

FORM 16

(Section 88)

RESALE PERMIT

1. The form for a resale permit must
  - (a) provide for the following information to be entered:
    - (i) the name and address of the permit holder,
    - (ii) if the permit holder is an organization, the name of the officer that the permit is issued to and their official position in the organization,
    - (iii) the name, address and if applicable, the room, of the premises where the liquor will be consumed,
    - (iv) the hours that the permit is valid,
    - (v) the expiration date of the permit,
    - (vi) the name and signature of the person that the permit is issued to,
    - (vii) the date and location that the permit is issued by the issuer,
    - (viii) the name, community, signature and date of signature of the issuer;
  - (b) indicate whether the fee has been paid;
  - (c) indicate that the permit is issued to the individual or organization on the understanding that the person whose signature appears on the permit, personally or on behalf of the organization, agrees to carry out all the terms and conditions in the permit; and
  - (d) list the following terms that apply to resale permits and indicate that the terms are in addition to those set out in the regulations:
    - (i) no permit holder shall permit a person under the age of 19 years to be on the premises for which this permit has been issued, other than to provide entertainment,
    - (ii) no person under the age of 19 years shall attend a function for which a resale permit has been issued, other than to provide entertainment,
    - (iii) the permit holder shall not permit liquor that is sold or served on the licensed premises to be removed from the premises,
    - (iv) the permit holder shall admit a peace officer or inspector to all parts of the licensed premises any time during the period commencing one hour before the start of licensed hours and ending one hour after the expiration of licensed hours,
    - (v) the permit shall be prominently displayed on the licensed premises,
    - (vi) no liquor shall be sold or served in a licensed premises to a person who is not entitled to consume liquor in the premises,
    - (vii) no liquor shall be sold or supplied in a licensed premises to a person who is apparently in an intoxicated condition,
    - (viii) no permit holder shall permit, in the licensed premises
      - (A) riotous, quarrelsome, violent or disorderly conduct,
      - (B) gambling,
      - (C) a slot machine or device used for gambling,

- (D) raffling of liquor, or
  - (E) a person in an intoxicated condition,
- (ix) where there is a surplus of liquor remaining after the expiry of the permit the permit holder may, within 24 hours after the expiry of the permit, transport the surplus, whether the package is opened or not, from the licensed premises to a place where he or she is permitted to possess and consume the liquor,
- (x) the permit is subject to immediate cancellation where in the opinion of a peace officer or an inspector, it appears that the permit holder is in breach of a provision of the Act or the regulations or a condition of this permit.

FORM 17

(Section 97)

STATEMENT OF ACCOUNT

1. The form for a statement of account must
  - (a) provide for the following information to be entered:
    - (i) the resale permit number,
    - (ii) the name of the permit holder,
    - (iii) the date of the function,
    - (iv) the amount of revenue from,
      - (A) admission tickets,
      - (B) liquor sales, and
      - (C) food and other miscellaneous sales,
    - (v) the amount of expenditures from
      - (A) hall, room or other venue rentals,
      - (B) liquor purchases, not including the value of unused liquor, and
      - (C) band entertainment, wages and other miscellaneous expenditures,
    - (vi) the total revenue, total expenditures and net profit,
    - (vii) the purpose for which the net profit will be used,
    - (viii) the name, signature and date of signature of the treasurer; and
  - (b) indicate that the completed statement must be returned to the Executive Secretary within a reasonable time from the date of the function and that failure to do so may result in a suspension of permit privileges.

FORM 18

*(Sections 118, 110, 127 and 128)*

PRELIMINARY APPLICATION, APPLICATION AND APPLICATION FOR RENEWAL OF  
A PRIVATE RECREATIONAL FACILITY LICENCE OR CULTURAL AND SPORTS  
FACILITY LICENCE

1. The forms for the preliminary application, application and the application for renewal of a private recreational facility licence or cultural and sports facility licence must
  - (a) provide for the following information to be entered:
    - (i) the type of licence being applied for,
    - (ii) the name and address of the applicant,
    - (iii) the business type of the applicant, which may include sole proprietorship, co-ownership, private corporation, public corporation, partnership or society,
    - (iv) if the applicant's business type is a partnership or co-ownership, the details of any partnership or co-ownership agreement, including
      - (A) the name of each partner or co-owner,
      - (B) the investment of each partner or co-owner, and
      - (C) the proportion of profit distribution for each partner or co-owner,
    - (v) if the applicant's business type is a society,
      - (A) the name of the society, and
      - (B) the following information about each officer and director:
        - (a) name, address and date of birth,
        - (b) office held,
        - (c) date of appointment,
    - (vi) if the applicant's business type is a corporation,
      - (A) the name of the corporation,
      - (B) the date of incorporation,
      - (C) whether the corporation is public or private, and
      - (D) the number of common and preferred shares authorized and issued and whether any preferred shares have voting rights,
    - (vii) if the applicant's business type is a corporation, the following information about each officer, director or shareholder owning more than 5% of the stock:
      - (A) name, address and date of birth,
      - (B) place of birth,
      - (C) office held,
      - (D) shares held,
    - (viii) the name and address of the establishment where the licensed premises will be located;
    - (ix) if the applicant is a tenant of the establishment,
      - (A) the name and address of the owner of the establishment,
      - (B) the annual rent, and

- (C) the expiry date of the lease agreement,
- (x) whether the applicant has ever applied for a licence to sell liquor elsewhere in Canada, and if so, where,
- (xi) the amount of own capital invested or to be invested,
- (xii) the amount of borrowed capital invested or to be invested, and
  - (A) the name of the lenders,
  - (B) the amount of the loans, and
  - (C) particulars of any repayment agreements;
- (b) if the applicant is a corporation, require the inclusion of
  - (i) a copy of the territorial, provincial or federal charter, and
  - (ii) if the corporation is incorporated outside of Nunavut, evidence that it is registered in Nunavut,
- (c) require the inclusion of a Canadian criminal record check of the applicant, which includes record checks of all owners, partners or officers, as the case may be, that is dated no more than three months before the day the application is submitted; and
- (d) include a sworn or solemnly affirmed affidavit of the applicant
  - (i) indicating that the statements contained in the application are true,
  - (ii) indicating that the person signing the affidavit
    - (A) is the applicant,
    - (B) has attained the age of 19 years, and
    - (C) is not disqualified under the Act and its regulations from holding a liquor licence, and
  - (iii) that provides for signature and date of signature of the applicant to be entered.